

Supervisor Survey

	Name of Organisation	Number of rooms:	What is the salary range of the Housekeeping Supervisor?	How many rooms do they check per day?	Are there other job scopes besides room checking?	What is the number of rooms cleaned per day if they do room cleaning?
1	Civil Service Club @ Changi 2	121	Unsure as housekeeping is under the charge of cleaning contractor.	To what understand, they clean the chalets ready for arrivals. Depending on the respective zone, it may consists of 5 rooms or the smaller unit , only 2 rooms	Jobs assigned by their respective executives, it can touching up the walkway or the wash room	No specific numbers but assigned according to zones
2	Furama Bukit Bitntang	433	RM2,500 to RM3,000	\$60	Room Cleaning and Coordinator job scope	16 and above
3	Furama City Centre	445	We do not have any Supervisor for quite number of years	Average about 45 to 50 rooms per day	Rooms cleaning assignment, PA rounds, sending requests	16 rooms
4	Goodwood Park hotel	223	1800(in house)/ much higher for contractor	Cover their own section	Follow up on their section items	10?
5	Hotel Mi	342	2900	60	Oversee the housekeeping operations.	30 and above.
6	Ibis on Singapore Bencoolen	538	2000-2500	70	Assignment , training , rostering	minimum 21 rooms
7	Intercontinental Singapore	403	\$2100 to \$2600	We do not fix the number of rooms they check,because they are require to support room cleaning.	Their duties include Office Co-ordinator,Public Area, Room checking , curtain hanging , spot clean carpet and shampoo chairs.	They buddy with room attendant from 20 to 23 room.
8	M Social Singapore	293	\$2000-\$2200	\$50	Yes	18
9	MBS Wardrobe	2561	2000-2500	\$40	sometimes release room controller or coordinator	count by minute 410min/day - VD-50mins, OD-25mins
10	Ramada and Days Hotels Singapore	Ramada - 384 and Days - 405	\$2000 to \$2200	\$50	Dept expenses within the budget	18
11	Singapore Marriott Tang Plaza Hotel.	403	2700	35 and above	Yes, training ,key in time sheet, inventory etc.	14
12	Studio M Hotel Singapore	360	1600 - 2000	Ave 30-40 rooms	Yes, plan housekeeping crash program, some hskp admin works etc	No quota set
13	The Tanglin Club	27	2500-2800	\$27	Check public area and acknowledge job require by other dept	10
14	The Westin Singapore	305	1900 - 2700	\$30	room make up, send request, take over HK coordinator task when absence. Inventory check, machinery check etc	10 rooms
15	Treetops Executive Residences	220 apartments	\$1600 to \$2000	20 apartments	NO	NA
16	Venetian Macau	2905 rooms	MOP 18600.00	28 rooms	Yes.	Don't clean rooms